

Nurse Aide Training Program (NATP) Curriculum Requirements

NATP Personnel, Qualifications & Duties:

All nursing instructors must hold an active, unencumbered SD license or compact multistate license.

- **Program Director:** Licensed RN who has a minimum of one year of licensed clinical RN experience; this individual is responsible to perform the overall supervision of the NATP.
- **Primary nurse instructor(s):** Licensed RN or LPN, two years clinical licensed nursing experience, one year licensed nursing experience in a nursing facility. Experience instructing adult students or completed a training course on adult instruction. Cannot be employed as the Director of Nursing (DON) in the nursing facility.
- **Supplemental Personnel:** optional, assist with teaching. Verify one year of experience in content area of expertise. Cannot be employed as the DON in the nursing facility or as a CNA.
- **Skills Lab Instructors:** Licensed RN or LPN, assist with skills lab; complete skills demonstration checklists. Instructors cannot be employed as the DON in the nursing facility.
- **RN Skills Evaluator(s):** Licensed RN, one year clinical experience caring for older adults or chronically ill of any age. Evaluate student performance on 4 randomly selected skills for CNA registration. Cannot be employed as the DON in the nursing facility.
- **Knowledge Exam Proctor:** Individuals who are trained and approved by the board-approved Knowledge Exam testing agency.

Personnel Qualified to serve as →	Program Director	Primary Instructor	Skills Lab Instructors	Supplemental Instructors	RN Skills Evaluator	Knowledge Exam Proctor
RN* *May use one qualified RN to fill all roles.	X	X	X	X	X	X
LPN		X	X	X		X
Other Staff				X		X

Approved NATP Teaching Resources:

- Hartman's Nurse Assistant Care: Long-Term Care (2022); 5th Ed.: Text & Workbook. (Curriculum Guide provided; pages 3-5)
- Avera Education Staffing Solutions (AESS) Online, (transitioning to Hartman's Text & Workbook)
- WeCare Online (uses Hartman's Text, Workbook)
- American Health Care Association's (AHCA) How to be a Nurse Assistant (2022); 8th Ed., Online & Text. (Curriculum Guide will be available on website)

Required Curriculum Instructions for NATP Curriculum Guide: See pages 3 - 5

1. All content in **column 1**, pages 3 – 5, may be taught in-person or online by a qualified instructor.
2. Text readings are listed in **column 2**.
3. Workbook or learning activities and checklists are listed in **columns 3**. Additional resources may be used.
4. The skills in **column 4** must be taught in an in-person lab setting or *depending on the nature and complexity of the skill, in the nursing facility or a comparable nursing practice setting*, by a qualified **Skills Lab Instructor** (RN, LPN, or supplemental instructor).
 - Each student should be evaluated by the instructor on all of the commonly performed skills listed in column 4; **the skills marked with an * must be demonstrated and evaluated.**
 - Additional checklists may be developed and used as desired.
5. The minimum amount of time to teach the content is shown in the **5th column**.

Also refer to the Board's *NATP Curriculum Sample Schedules* document.

Documentation Requirements:

Maintain a list of enrolled students, date student completed, failed, or withdrew from the NATP and reason for withdrawing, list of individuals teaching the NATP, including qualifications and experience. Following renewal of the NATP, may discard the documents for that renewal cycle per facility policy.



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Hartman's Textbook and Workbook

Hartman's Nurse Assistant Care: Long-Term Care (5th ed.) (2022). Hedman, S. Fuzy, J., & Howard, K.; and Workbook.

General Orientation

Before a student begins the 75-hour Nurse Aide Course and before direct contact with residents.

Introduction to your facility, personnel, tour of building; Employment Policies; and additional training as required by the facility

Hartman's Text and WB Chapters 1 & 2

NATP Curriculum Guide

1. Required Curriculum Content	2. Hartman's Text	3. Hartman's WB	4. Skills Practice & Competency Demonstration * <i>Required skill checklist</i>	5. Timeframe
Provide an Initial 16 hours of Theoretical Content & Skills (<i>must be taught prior to student having direct contact with a resident</i>):				
Unit 1. Communication and interpersonal skills <ul style="list-style-type: none"> Mental health and social service needs: include content on behavior modification, developmental tasks associated with aging, personal choice, client dignity, using the client's family to provide emotional support Communication techniques to address the needs and behaviors of individuals with dementia or Alzheimer's disease Communicating with cognitively impaired clients and methods to reduce effects of cognitive impairment 	Chapters 4; 19; 20	Chapters: 4; 19; 20	No lab required	6 hours
Unit 2. Infection control standards and procedures	Chapter 5	Chapter 5; & pp 149 - 150	Handwashing* PPE use*	3 hours
Unit 3. Safety and emergency procedures, include: <ul style="list-style-type: none"> Back blow, abdominal thrusts, and Heimlich maneuver Avoiding need for restraints 	Chapters 6 & 7	Chapters 6 & 7; & p 151	Obstructed airway* Fire safety (optional)	3 hours
Unit 4. Promoting client independence & self-care according to client's abilities	Chapters: 8: pp 111-113; 13: pp 198-200; 21: pp 389-390		No lab required	2 hours
Unit 5. Respecting client rights, include: <ul style="list-style-type: none"> Privacy, confidentiality, personal choices Using client's family as source of emotional support Resolving grievances & disputes Assisting with accessing activities Maintaining care and security of resident personal property Promoting freedom from abuse & neglect, and reporting concerns. 	Chapter 3: pp 23-25, 28-29 <i>Throughout course, content in blue boxes relates to this topic.</i>		No lab required	2 hours
Initial Content Total:				16 hours



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Provide 43 hours of Theoretical Instruction & Supervised Practical Training in a Skills Lab, Nursing Facility, or comparable nursing practice setting, on the following content areas:				
Unit 6. Recognizing and reporting abnormal findings in body functioning and the importance of reporting such changes to a licensed nurse.	Chapter 4: pp 40-47 <i>Throughout course, content in green boxes relates to this topic.</i>		No lab required	<i>Integrated throughout course</i>
Unit 7: Transferring, Positioning, Turning ^{1, 2} ; use of assistive devices in transferring and ambulating ²	Chapter 10	Chapter 10; & pp 154 – 161	Moving up in bed*; Log rolling*; Positioning on side*; Dangling; Use of transfer belt*; Mechanical lifts; Transferring bed to wheelchair*; to toilet & off; Assisting with ambulation; Assisting with ambulation with cane and crutches*	8 hours
Unit 8. Performing and recording vital signs	Chapter 14: pp 230-243	Chapter 14: pp 81-84 & pp 174 –179	Electronic blood pressure*; Heart rate & Respirations*; Temperature	4 hours
Unit 9. Performing and recording heights and weight	Chapter 11: pp 179-181	Chapter 11: p 68 & p 162	Height; Weight*	1 hour
Unit 10. Caring for the resident's environment	Chapter 12	Chapter 12: pp 163 – 165	Tidying room, emptying trash; Bedmaking; Cleaning equipment	1 hour
Unit 11. Caring for a resident when death is imminent	Chapter 23: pp 410-420	Chapter 23: pp 137-142	No lab required	2 hours
Unit 12. Skin care	Chapter 13: pp 200-204		Repositioning; Applying heel protectors; Reporting skin issues: tears, bruising	1 hour
Unit 13. Bathing	Chapter 13: pp 204-214	pp 166 – 169	Face & body cleansing; Showering; Shampooing hair; Complete bed bath*; Partial Bed bath; Tub bath	6 hours
Unit 14. Grooming, including oral care	Chapter 13: pp 215-221; & pp 223-229	pp 169 – 174	Nail care; Oral care*; Oral care for unconscious resident*; Shaving; Denture care*; Foot care*	6 hours



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Unit 15. Dressing ¹ & use of assistive devices ²	Chapter 13: pp 221-223; Chapter 18: pp 341-342	pp 172 – 169; 195	Dressing & assisting resident with weak side*; Applying elastic stockings*	2 hours
Unit 16. Toileting ¹ & bowel and bladder training ²	Chapter 16: pp 288-293; pp 305-306; Chapter 17: p 321	pp 166 – 169; & 185 – 188	Output measuring/documenting*; Commode/bedpan*/urinal; Incontinence pads/garments; Emptying urinary drainage bag*; Foley catheter care*	6 hours
Unit 17. Feeding techniques ¹ & assisting with eating and hydration ¹ ; including use of assistive eating devices ²	Chapter 15: pp 272-279; pp 282-285	pp 183 – 185	Input measuring/documenting*; Food trays; Feeding resident*; Special diets; Hydration*	3 hours
Unit 18. Range of motion ² (ROM)	Chapter 21: pp 393-398	pp 196 – 198	Active ROM; Active assisted ROM; Passive ROM	2 hours
Unit 19. Care and use of prosthetic and orthotic devices ²	Chapter 13: p 204; Chapter 21: pp 392-393		Artificial limbs; Artificial breast & bras; Artificial eyes; Foot board/hand roll/splint	1 hour
Total				43 hours
Unit 20. Supervised Practical Training in a Nursing Facility or a Comparable Nursing Practice Setting Supervision by a licensed nurse who is in the immediate area is required. The 16 hours may occur at any point <i>after</i> the student completes the initial 16 hours. The student may perform a task on a client/resident without direct licensed nurse supervision <i>after</i> the student has demonstrated the ability to safely perform the task.				16 hours
Total Program Hours				75 hours